



StudentAidBC

# Application for Reimbursement of a Learning Disability Assessment

Note: Reimbursement is for 75% of the cost of one diagnostic assessment for learning disabilities (see back for details).

Ministry Date Stamp

## Section 1 - Personal Information

Student's Legal Last Name

Student's Social Insurance Number

Student's Legal First Name

Middle Initial(s)

Personal Education Number (Optional)

Mailing Address

All mail will be sent to this address

Name of your school and a contact person

City/Town

Province/State

Are you in default of a Canada student loan?

Yes YOU ARE NOT ELIGIBLE (See Eligibility Criteria)

No

Postal Code/Zip Code

Area Code

Telephone Number

Do you have a StudentAid BC loan or a high need part-time grant/loan?

Yes (If part-time, attach a copy of the approved application to page 4)

No YOU ARE NOT ELIGIBLE (See Eligibility Criteria)

Date of Birth

Year

Month

Day

E-mail Address

## Section 2 - Declaration

## Important Document – Read, Sign and Date

### I. I understand that:

- Answers that are not true, or that are misleading may be considered fraud. Fraud is against the law in Canada.
- It is my responsibility to make sure that the information on this application is true and correct.
- All information is subject to audit and verification.
- If I do not provide complete, accurate information, I may not receive assistance under the Canada study grant for the accommodation of students with permanent disabilities program.
- If I receive money, and it is then discovered that my application, or documents included with it, are not accurate, I may be required to immediately repay all or part of the funds I receive. I may be required to do this if the mistake was made by myself, the school, or StudentAid BC. I may also be required to repay any overpayment, due to a change in my status.
- If I receive funding under the Canada study grant for the accommodation of students with permanent disabilities program, the funding received will be taxable income.

### II. I understand that by signing below it means:

- I have answered all questions on the application that pertain to me.
- I certify that all the information is complete and accurate.
- I am a registered student and will be attending a designated post-secondary school eligible for Canada student loan assistance.
- I require financial assistance for my access to education.
- I will notify StudentAid BC, in writing, of any changes in my address or academic status.
- I give my school permission to exchange information with StudentAid BC and Assistive Technology British Columbia, about my disability, access requirements, academic standing, awards, living arrangements and financial status.
- I give permission to StudentAid BC and Assistive Technology British Columbia, to contact my physician, medical professional or psychologist if deemed necessary to obtain information directly related to my disability.

SIGNATURE OF STUDENT (IN INK)

PRINT LEGAL NAME

DATE SIGNED

SIGN HERE

PRINT HERE

YEAR MONTH DAY

### COLLECTION AND USE OF PERSONAL INFORMATION

The information in this form and authorized above is collected under the authority of Student Aid BC and Disability Benefits Program Act (RSBC 1996), Chapter 97. The information collected on this form will be used to determine eligibility for the Canada study grant for the accommodation of students with permanent disabilities and the Canada access grant for students with permanent disabilities. If you have any questions about the collection, use or disclosure of this information, contact the Administrator, Special Programs, StudentAid BC.

Note: All information is subject to the provisions of the Freedom of Information and Protection of Privacy Act.

**Mailing address:** Ministry of Advanced Education and Labour Market Development, StudentAid BC, PO Box 9173 Stn Prov Govt, Victoria, BC V8W 9H7

**Courier address:** Ministry of Advanced Education and Labour Market Development, StudentAid BC, 1106 Cook St, Victoria, BC, V8V 3Z9

**Phone:** 250 387-6100 (in Victoria), 604 660-2610 (in the B.C. Lower Mainland), or 1 800 561-1818 (toll-free in Canada/U.S.). TTY line for deaf or hearing impaired: 250 952-6832.

Allow 4 – 6 weeks for processing from the date received in the StudentAid BC office

Am I eligible?

To be eligible for reimbursement of (up to \$1,200) for your learning disability assessment you must:

- 1. Have a documented learning disability.** Refer to the Learning Disability section on the verification of permanent disability form on the website mentioned above.
- 2. Demonstrate at least one dollar of financial need.** If you are attending school **full-time** (40 to 100 per cent for students with disabilities), you must complete and be approved for a StudentAid BC loan. If you are attending school **part-time** (20 to 59 per cent for students with disabilities), you must complete and be approved for a high-need part-time grant/loan.  
**Note:** You are not required to cash the loan document. You may opt to return it.
- 3. Require the assessment for further accommodation.** For example, specialized services or adaptive equipment at the school you are attending.
- 4. Not be in default of a previous Canada student loan.** Students in federal default can contact:

Canada Student Loan Program Directorate Attn: Case Review Unit  
Human Resources and Social Development Canada  
PO Box 2090, Station D, Ottawa, ON K1P 6C6  
Phone: 1-888-815-4514 (public institution) or 1-866-587-7452 (private institution) and ask to be transferred to the case review unit.  
Fax: 1-819-953-6057  
TTY Line for Hearing Impaired: 1-819-994-1218  
Website: [www.hrsdc.gc.ca](http://www.hrsdc.gc.ca)

If the Canada student loans program directorate approves you for further funding, forward a copy of the clearance letter to the StudentAid BC address on the first page. This must be done before your application can be processed.

- 5. Not owe receipts or unused Canada study grant for the accommodation of students with permanent disabilities funding** from a previous program year. If you do, send all receipts and unused funds to the StudentAid BC mailing address on the first page.

**Note: Reimbursement is for 75% per cent of the cost of one diagnostic assessment for learning disabilities (to a maximum of \$1,200) when the assessment meets ministry criteria for learning disability and is required for further accommodation: i.e., specialized services or adaptive equipment.**

How do I apply for reimbursement?

**Submit ALL of the following documents to the StudentAid BC address on the first page:**

- Application form for reimbursement of a learning disability assessment.
- A completed learning disability section on the verification of permanent disability form (to be completed by the qualified assessor who signed your assessment).
- Your current learning disability assessment report. The assessment must have been done in the past 6 months (photocopies are acceptable).
- The **original receipt** showing you paid for your learning disability assessment.  
**Note: Invoices and duplicate, photocopied or faxed receipts cannot be accepted.**
- A copy of your approved high-need part-time Canada study grant/loan application.
- Information about accommodation received or to be received from your school.

**Note: Once your learning disability assessment is approved, the cheque will be mailed directly to you.**

**How do I apply  
for service and/or  
equipment?**

You may be eligible to receive up to \$8,000 for specialized services and/or adaptive equipment as recommended by your assessor.

If you are attending a B.C. public, private and/or out of province/country school:

- Complete a **technology and services support program** application.
- Give it and all required documentation to the disability co-ordinator or a school official who has authority to sign it for completion of their sections.
- Send all the documents listed above to the StudentAid BC mailing address on page 1.

Remember – Incomplete applications will not be processed!