

Part-Time Studies Application

PART-TIME STUDIES – FINANCIAL ASSISTANCE

STUDENT INFORMATION SHEET

1. Canada student grant for students with permanent disabilities
2. Supplemental bursary for students with disabilities
3. Canada student grant for part-time students
4. Canada student grant for part-time students with dependants
5. Canada student loan for part-time students

WHO IS ELIGIBLE?

Applicants must:

- Be a Canadian citizen, permanent resident/landed immigrant, convention refugee or a protected person living in Canada, as defined in the Immigrant and Refugee Protection Plan
- Be enrolled in a designated post-secondary educational institution in Canada in a program leading to a degree, diploma or certificate
- Be studying between 20% to 59% of a full-time course load for a minimum of 6 weeks
- Have a family income that falls below those shown in Table 1 (page 5 of the application form)
- Not be in default on previous full or part-time Canada student loans
- If you have had previous funding from Canada Student Grants and Loans for part-time studies, you must have successfully completed those study periods

What expenses do the part-time funding programs cover?

- Tuition
- Compulsory fees
- Books and supplies
- An incidental allowance
- Local transportation allowance to and from classes
- Unsubsidized child care costs incurred to attend classes

PART-TIME STUDIES PROGRAMS

CANADA STUDENT GRANTS

Grant for Students with a Permanent Disability

If you have a permanent disability that affects your ability to attend school (see definition next page), you may qualify for a grant of \$2,000 per program year, whether you study full-time or part-time.

*If, in addition to this, you are a **BC resident**, you may qualify for the **Supplemental Bursary for Students with Disabilities** of \$400 if you study between 20%-39% of a full-time course load or \$800 if you study 40% or more.*

Grant for Part-time Students

If your family income falls below the amount for your family size, as shown in the Low Income section of Table 1 of the application, you may qualify for the Grant for Part-time Students of up to \$1,200 per program year.

Grant for Part-Time Students with Dependants

You may qualify for this program if you are considered "Low Income" based on Table 1 of that application *AND* you have dependants that are either 11 years old or younger or are older than 11 and have been claimed as dependants on your income tax (with a CRA approved permanent disability), and IF:

- Your financial need in this program year exceeds \$1,200 of Grant for Part-time Students – and –
- You have at least \$4000 in outstanding principal for Part-time Student Loan (based on previous applications *plus* the amount of loan assessed for this current application).

CANADA STUDENT LOAN

If your family income falls below those shown in the Middle Income table on page 3 of the application, you may receive up to \$10,000 in Canada Student Loan for Part-time Students. The maximum outstanding principal for Loan for Part-time Students cannot exceed \$10,000. As of August 2009, interest payments are no longer required while in-study.

Your complete and correct application must be received by StudentAid BC at least
6 weeks before the DATE CLASSES END (in Section 7).

No faxes or copies are accepted as original signatures are required.

Part-Time Studies Application

PART-TIME STUDIES – FINANCIAL ASSISTANCE

STUDENT INFORMATION SHEET

1. Canada student grant for students with permanent disabilities
2. Supplemental bursary for students with disabilities
3. Canada student grant for part-time students
4. Canada student grant for part-time students with dependants
5. Canada student loan for part-time students

INSTRUCTIONS FOR STUDENTS WITH A PERMANENT DISABILITY

Definition:

“Permanent disability” for the purposes of student financial aid means a functional limitation caused by a physical or mental impairment that restricts the ability of a person to perform the daily activities necessary to participate fully in studies at a post-secondary level and is expected to remain with the person for the person’s expected life.

Note:

Not all medical conditions are considered permanent disabilities for the purpose of the Canada Student Grant for Students with Permanent Disabilities.

Medical documentation must be provided to StudentAid BC.

The medical documentation must be current (three to five years). It should diagnose your permanent disability and describe the daily impact it has on you in an educational setting (e.g., your barriers to education as a result of your permanent disability).

This can include any of the following:

- A medical report from a licensed medical assessor, who is qualified to diagnose your disability and who you have had a case history with of at least 3 years. The information must show examples of the impact your disability has on your ability to participate fully in your studies.
- A verification of permanent disability form.
- A current learning disability assessment that meets Ministry criteria (as defined on the verification of permanent disability form).

The forms and SABC criteria mentioned above can be printed from www.StudentAidBC.ca

Note:

If your permanent disability status is not approved at StudentAid BC **six weeks before the end of classes**, any funding from your current financial aid application will not include grants for students with permanent disabilities.

BC public post-secondary institutions have Disability Coordinators who may assist you with the process of submitting the appropriate documentation to StudentAid BC for verifying your permanent disability.



StudentAidBC

2010/2011

Part-Time Studies Application

For studies commencing between August 1, 2010 and July 31, 2011

- 1. Canada student grant for students with permanent disabilities
- 2. Supplemental bursary for students with disabilities
- 3. Canada student grant for part-time students
- 4. Canada student grant for part-time students with dependants
- 5. Canada student loan for part-time students

COMPLETE THE APPLICATION IN INK. No faxes or copies are accepted as original signatures are required.

SECTION 1 - APPLICANT'S PERSONAL INFORMATION

(01) Legal LAST NAME

(02) Legal FIRST NAME

(03) Legal MIDDLE NAME(s)

(04) MAILING ADDRESS – **IMPORTANT: All mail will be sent to this address**

Apt./box/suite number

(05) Use this line for any part of your address **not** indicated above

(06) CITY/TOWN

(07) PROVINCE

(08) POSTAL CODE

(09) AREA CODE

TELEPHONE NUMBER

(10) E-MAIL ADDRESS (OPTIONAL)

(11) SOCIAL INSURANCE NUMBER

(12) DATE OF BIRTH

YEAR

MONTH

DAY

(13) GENDER

MALE

FEMALE

(14) STUDENT NUMBER (mandatory if at a BC public school)

DEFINITION OF COMMON-LAW for StudentAid BC

If you are not married but are living in a marriage-like relationship for at least 12 consecutive months as of the first day of classes, you are considered "Common Law".

(15) STATUS as of the first day of classes.

(MARK ONE BOX ONLY)

SINGLE

SINGLE PARENT

MARRIED

COMMON-LAW

SEPARATED/DIVORCED/WIDOWED

A

B

C

D

E

If you are **Married or in a Common-Law relationship**, your spouse **MUST complete Section 4** and **MUST sign BOTH declarations** for your application to be processed.

(16) Citizenship Status: Canadian citizen Protected Person Landed Immigrant/Permanent Resident

If you are not a Canadian citizen, you must attach a copy of your Canadian Immigration.

(17) Have you ever declared bankruptcy in which Canada student loan funds were involved? (17) YES NO

(18) Are you currently in default of a Canada student loan (full-time or part-time)? (18) YES NO
This Information will be verified. If you are in default you are not eligible for this program.

If you are a student with a permanent disability, please read page 2 of the Student Information Sheet before answering question 19.

(19) Are you a student with a permanent disability applying for permanent disability grants? If NO, go to question 21 (19) YES NO

If you replied YES to question 19 AND you have not received StudentAid BC approval of your permanent disability for the purposes of study, you must submit proof for verification (see page 2 of Student Instructions) prior to or with this application.

(20) If you replied YES to question 19, have you lived in BC for 12 continuous months not including full-time post-secondary study? (20) YES NO

TIMING COUNTS!

A deadline for applying for assistance is in place to ensure that you receive assistance before your study period ends. Funds cannot be disbursed after your study end date. Your complete and correct application must be received by StudentAid BC at least 6 weeks before the date classes end (as in Section 7). It is best to complete your application 6 to 8 weeks before the start of classes, if possible.

If you are applying for the Canada Student Grant for Students with Permanent Disabilities your permanent disability status must first be verified at StudentAid BC. Please submit your proof for verification early! You can submit it before your grant application. Verification of a permanent disability can take 6 or more weeks to process. Your permanent disability needs to be verified only once

MINISTRY USE ONLY

