

September 1, 2009

On behalf of the Minister of Advanced Education and Labour Market Development (ALMD), I am writing to provide you with information regarding your institution's budget for 2009/10-2011/12. The 2010/11 and 2011/12 targets are provided for planning purposes only, and are subject to annual approval of the Legislature. Your institution's specific transfers and full-time equivalent (FTE) allocations for the next three fiscal years are provided in the Attachments. These allocations extend, for one year, foundation and health seats added to institutions' budgets on a one time basis in 2008/09 and referenced in 2008/09 GLEs.

For some institutions, student demand for some foundation and short term health programs may have shifted over the last year. If your institution anticipates not being able to deliver all sections of the foundation and health programs which have been funded again in 2009/10, funding may be reallocated for those intakes in the following order of priority:

Foundation FTEs

- Other foundation programs (not funded by the Industry Training Authority)
- Health programs
- Trades related programs
- Trades equipment

Health FTEs

- Other health programs
- Foundation programs (not funded by the Industry Training Authority)
- Health equipment

Your institution's Annual Capital Allowance has been reduced by approximately one third from the amount communicated in the interim budget letter on March 10, 2009. These revised allocations were communicated to institutional Presidents in August 2009.

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As mentioned in the interim budget letter “It will be critical to government’s fiscal plan that institutions operate within funding levels provided. Institutions will be required to manage their consolidated operating budget on a “no deficit” basis and their capital budgets within approved 2009/10 and 2010/11 allocations. Where necessary, strategies are to be developed to ensure these objectives are achieved.” These strategies include deficit management plans and monthly reporting. Institutions impacted by this requirement have already been contacted by the Ministry, and the deficit mitigation process is underway.

Thank you for the feedback which you provided this spring regarding administrative savings initiatives at your institution. The Ministry has summarized the responses received from institutions into a report outlining how the post secondary sector will collectively achieve \$11 million in annual administrative savings and re-direct these savings into post-secondary programming. This summary report has been provided to the Minister of Finance. ALMD will be following up with institutions on the realization and redirection of the administrative savings.

Sincerely,

ORIGINAL SIGNED BY

Ruth Wittenberg
Assistant Deputy Minister

Attachments

Attachment 1

As at October 16, 2009

VANCOUVER COMMUNITY COLLEGE

**2009/10 - 2011/12 Operating Transfers
and Overall Student FTE Targets**

Vancouver Community College Operating Transfers	2009/10		2010/11		2011/12	
	FTEs	\$	FTEs	\$	FTEs	\$
ALMD FTEs/Operating Grants *	6,570	\$ 53,668,037	6,479	\$ 53,721,611	6,512	\$ 54,325,511
Change from Prior Year	167	\$ 4,424,507	(91)	\$ 53,574	33	\$ 603,900
Annual Capital Allowance (ACA) **	-----	\$ 1,223,461	-----	TBD	-----	TBD

* The overall student FTE targets for the ALMD Operating Grant include specific student FTE targets as follows.

** ACA is determined on an annual basis, so is shown as TBD in 2010/11 and 2011/12.

Priority FTE Targets

Vancouver Community College	FUNS Code	CIP Code	2009/10		2010/11		2011/12	
			Change	Total	Change	Total	Change	Total
Health								
RNs, LPNs and RCAs								
Licensed Practical Nurse	NLPN	51.1613	64	274	(64)	210	-	210
LPN Refresher	NLPN	51.1613	-	-	-	-	-	-
Resident Care Attendant	NRCA	51.2600	-	108	-	108	-	108
Health Care Assistant - ESL	NRCA	51.2600	23	51	(23)	28	-	28
BSN - Bachelor of Science in Nursing (3-year)	NURS	51.1601	41	41	35	76	33	109
Subtotal			128	474	(52)	422	33	455
Allied Health								
Medical Lab Assistant	HLTH	51.0802	-	-	-	-	-	-
Sterile Supply	HLTH	51.0909	-	-	-	-	-	-
Dental Assisting	HLTH	51.0601	-	-	-	-	-	-
Dental Hygiene	HLTH	51.0602	-	-	-	-	-	-
Dental Technician	HLTH	51.0603	-	-	-	-	-	-
Dental Reception Coordinator	HLTH		22	22	(22)	-	-	-
Pharmacy Assistant	HLTH	51.0805	-	-	-	-	-	-
Hospital Unit Clerk	HLTH	51.0703	17	17	(17)	-	-	-
Medical Transcription	HLTH		-	-	-	-	-	-
Non-Targeted Allied Health	HLTH		-	366	-	366	-	366
Subtotal			39	405	(39)	366	-	366
TOTAL			167	879	(91)	788	33	821
Developmental (targets are to be maintained or increased)								
Developmental Programs	DEV	53.0102 32.0109 32.0101	-	2,518	-	2,518	-	2,518
TOTAL			-	2,518	-	2,518	-	2,518
Total Priority FTE Targets			167	3,397	(91)	3,306	33	3,339

Attachment 2
As at October 16, 2009
Vancouver Community College
2009/10 to 2011/12 Operating Transfers and Student FTE Targets

Operating Grants

	Original 2009/10 Allocations		2009/10 Budget Allocations			
	Operating Transfer	Change in \$ over prior year	Variance from 08/09 Budget Letter amounts	Adjusted Operating Transfer	Change in Adj. Operating Transfer	% Change in Adj. Operating Transfer
2008/09	\$ 49,042,230		\$ 201,300	\$ 49,243,530		
2009/10	\$ 51,441,365	\$ 2,399,135	\$ 2,226,672	\$ 53,668,037	\$ 4,424,507	9.0%
2010/11	\$ 50,854,439	\$ (586,926)	\$ 2,867,172	\$ 53,721,611	\$ 53,574	0.1%
2011/12	\$ 50,854,439	*1 \$ -	\$ 3,471,072	\$ 54,325,511	\$ 603,900	1.1%

*1 The 2011/12 starting base budget is held constant at 2010/11 levels.

FTEs

	2009/10	2010/11	2011/12
FTEs			
2008/09 Planned	96	(96)	-
Growth Added (Removed)	71	5	33
Net Growth	167	(91)	33

2009/10 Budget Letter *2

	2009/10			2010/11			2011/12		
	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$
Base	6,403		\$ 49,243,530	6,570		\$ 53,668,037	6,479		\$ 53,721,611
General Growth									
Previously Planned	-		\$ -	-		\$ -	-		\$ -
Growth Added	-		\$ -	-		\$ -	-		\$ -
Graduates	-		\$ -	-		\$ -	-		\$ -
Aboriginal Spaces	-		\$ -	-		\$ -	-		\$ -
Skills - one-time *3	-		\$ -	-		\$ -	-		\$ -
Nursing / Health	41	\$ 18,300	\$ 750,300	35	\$ 18,300	\$ 640,500	33	\$ 18,300	\$ 603,900
Nursing / Health one-time *3	126	\$ 6,143	\$ 774,000	(126)	\$ 6,143	\$ (774,000)	-		\$ -
Physicians	-		\$ -	-		\$ -	-		\$ -
Other	-		\$ -	-		\$ -	-		\$ -
Negotiating Framework			\$ 1,620,335			\$ 180,674			\$ -
College Pension			\$ 4,800			\$ 6,400			\$ -
Budget Adjustment			\$ 1,275,072			\$ -			\$ -
Change	167		\$ 4,424,507	(91)		\$ 53,574	33		\$ 603,900
Total	6,570		\$ 53,668,037	6,479		\$ 53,721,611	6,512		\$ 54,325,511
% Growth	2.6%		9.0%	-1.4%		0.1%	0.5%		1.1%

Additional Detail

Health *4

BSN (3 year)	41	\$ 18,300	\$ 750,300	35	\$ 18,300	\$ 640,500	33	\$ 18,300	\$ 603,900
Health One-time									
HCA ESL	23	\$ 7,800	\$ 179,400	(23)	\$ 7,800	\$ (179,400)			
Nursing Unit Clerk	17	\$ 4,000	\$ 68,000	(17)	\$ 4,000	\$ (68,000)			
Dental Reception Coordinator	22	\$ 3,000	\$ 66,000	(22)	\$ 3,000	\$ (66,000)			
LPN (Sept. 1 allocation)	44	\$ 8,500	\$ 374,000	(44)	\$ 8,500	\$ (374,000)			
LPN (Oct. 16 allocation)	20	\$ 4,330	\$ 86,600	(20)	\$ 4,330	\$ (86,600)			
One-time Sub-total	126	\$ 6,143	\$ 774,000	(126)	\$ 6,143	\$ (774,000)			
All Health Total	167	\$ 9,128	\$ 1,524,300	(91)	\$ 1,467	\$ (133,500)	33	\$ 18,300	\$ 603,900

*2 Operating grants are based on student FTEs x \$/FTE provided by ALMD for each program plus the additional funding provided for non-program related issues.

*3 One-time Skills and Nursing/Health seats added in 2008/09 were maintained in 2009/10. To be removed in 2010/11.

*4 One-time Health program mix was revised on October 16 and calculated so that all one-time health is equal to \$774,000 as previously communicated.