

September 1, 2009

On behalf of the Minister of Advanced Education and Labour Market Development (ALMD), I am writing to provide you with information regarding your institution's budget for 2009/10-2011/12. The 2010/11 and 2011/12 targets are provided for planning purposes only, and are subject to annual approval of the Legislature. Your institution's specific transfers and full-time equivalent (FTE) allocations for the next three fiscal years are provided in the Attachments. These allocations extend, for one year, foundation and health seats added to institutions' budgets on a one time basis in 2008/09 and referenced in 2008/09 GLEs.

For some institutions, student demand for some foundation and short term health programs may have shifted over the last year. If your institution anticipates not being able to deliver all sections of the foundation and health programs which have been funded again in 2009/10, funding may be reallocated for those intakes in the following order of priority:

Foundation FTEs

- Other foundation programs (not funded by the Industry Training Authority)
- Health programs
- Trades related programs
- Trades equipment

Health FTEs

- Other health programs
- Foundation programs (not funded by the Industry Training Authority)
- Health equipment

Your institution's Annual Capital Allowance has been reduced by approximately one third from the amount communicated in the interim budget letter on March 10, 2009. These revised allocations were communicated to institutional Presidents in August 2009.

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As mentioned in the interim budget letter “It will be critical to government’s fiscal plan that institutions operate within funding levels provided. Institutions will be required to manage their consolidated operating budget on a “no deficit” basis and their capital budgets within approved 2009/10 and 2010/11 allocations. Where necessary, strategies are to be developed to ensure these objectives are achieved.” These strategies include deficit management plans and monthly reporting. Institutions impacted by this requirement have already been contacted by the Ministry, and the deficit mitigation process is underway.

Thank you for the feedback which you provided this spring regarding administrative savings initiatives at your institution. The Ministry has summarized the responses received from institutions into a report outlining how the post secondary sector will collectively achieve \$11 million in annual administrative savings and re-direct these savings into post-secondary programming. This summary report has been provided to the Minister of Finance. ALMD will be following up with institutions on the realization and redirection of the administrative savings.

Sincerely,

ORIGINALLY SIGNED BY

Ruth Wittenberg
Assistant Deputy Minister

Attachments

Attachment 1

As at September 1, 2009

UNIVERSITY OF VICTORIA

**2009/10 - 2011/12 Operating Transfers
and Overall Student FTE Targets**

University of Victoria Operating Transfers	2009/10		2010/11		2011/12	
	FTEs	\$	FTEs	\$	FTEs	\$
ALMD FTEs/Operating Grants *	16,402	\$ 172,744,645	16,528	\$ 176,381,012	16,528	\$ 176,381,012
Change from Prior Year	400	\$ 14,644,693	126	\$ 3,636,367	-	\$ -
Annual Capital Allowance (ACA) **	----	\$ 4,479,333	----	TBD	----	TBD

Student FTE Graduate and Undergraduate Targets						
	FUNS Code	CIP Code	2009/10	2010/11	2011/12	
Undergraduate	UNGR	Multiple	14,488	14,488	14,488	
Graduate	GRAD	Multiple	1,914	2,040	2,040	
Overall Student FTE Targets			16,402	16,528	16,528	

* The overall student FTE targets for the ALMD Operating Grant include specific student FTE targets as follows.

** ACA is determined on an annual basis, so is shown as TBD in 2010/11 and 2011/12.

Priority FTE Targets

University of Victoria	FUNS Code	CIP Code	2009/10		2010/11		2011/12	
			Change	Total	Change	Total	Change	Total
Health								
RNs, LPNs and RCAs								
BSN - Bachelor of Science in Nursing	NURS	51.1601	-	580	-	580	-	580
Nurse Practitioner	NURS	51.1605	-	30	-	30	-	30
Graduate Nursing	NURS	Multiple	-	34	-	34	-	34
Subtotal			-	644	-	644	-	644
Allied Health								
Other Graduate Level Health Sciences	HLTH	51.0000	-	61	-	61	-	61
Subtotal			-	61	-	61	-	61
TOTAL			-	705	-	705	-	705
Aboriginal Spaces								
First Nations Governance, Administration and Management	ABAC	Multiple	-	4	-	4	-	4
DSTC Indigenous Language Courses	ABAC	Multiple	-	5	-	5	-	5
TOTAL			-	9	-	9	-	9
Total Priority FTE Targets			-	714	-	714	-	714

Attachment 2
As at September 1, 2009
University of Victoria
2009/10 to 2011/12 Operating Transfers and Student FTE Targets

Operating Grants

	Original 2009/10 Allocations		2009/10 Budget Allocations			
	Operating Transfer	Change in \$ over prior year	Variance from 08/09 Budget Letter amounts	Adjusted Operating Transfer	Change in Adj. Operating Transfer	% Change in Adj. Operating Transfer
2008/09	\$ 157,931,897		\$ 168,055	\$ 158,099,952		
2009/10	\$ 168,249,337	\$ 10,317,440	\$ 4,495,308	\$ 172,744,645	\$ 14,644,693	9.3%
2010/11	\$ 171,885,704	\$ 3,636,367	\$ 4,495,308	\$ 176,381,012	\$ 3,636,367	2.1%
2011/12	\$ 171,885,704 *1	\$ -	\$ 4,495,308	\$ 176,381,012	\$ -	0.0%

*1 The 2011/12 starting base budget is held constant at 2010/11 levels.

FTEs

	2009/10	2010/11	2011/12
FTEs			
2008/09 Planned	354	126	-
Growth Added (Removed)	46	-	-
Net Growth	400	126	-

2009/10 Budget Letter *2

	2009/10			2010/11			2011/12		
	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$
Base	16,002		\$ 158,099,952	16,402		\$ 172,744,645	16,528		\$ 176,381,012
General Growth									
Previously Planned	228	\$ 7,200	\$ 1,641,600	-		\$ -	-		\$ -
Growth Added	46	\$ 7,200	\$ 331,200						
Graduates	126		\$ 2,520,000	126		\$ 2,520,000	-		\$ -
Negotiating Framework			\$ 6,155,840			\$ 1,116,367			\$ -
Budget Adjustment			\$ 3,996,053						\$ -
Change	400		\$ 14,644,693	126		\$ 3,636,367	-		\$ -
Total	16,402		\$ 172,744,645	16,528		\$ 176,381,012	16,528		\$ 176,381,012
% Growth	2.5%		9.3%	0.8%		2.1%	0.0%		0.0%

*2 Operating grants are based on student FTEs x \$/FTE provided by ALMD for each program plus the additional funding provided for non-program related issues.