

September 1, 2009

On behalf of the Minister of Advanced Education and Labour Market Development (ALMD), I am writing to provide you with information regarding your institution's budget for 2009/10-2011/12. The 2010/11 and 2011/12 targets are provided for planning purposes only, and are subject to annual approval of the Legislature. Your institution's specific transfers and full-time equivalent (FTE) allocations for the next three fiscal years are provided in the Attachments. These allocations extend, for one year, foundation and health seats added to institutions' budgets on a one time basis in 2008/09 and referenced in 2008/09 GLEs.

For some institutions, student demand for some foundation and short term health programs may have shifted over the last year. If your institution anticipates not being able to deliver all sections of the foundation and health programs which have been funded again in 2009/10, funding may be reallocated for those intakes in the following order of priority:

Foundation FTEs

- Other foundation programs (not funded by the Industry Training Authority)
- Health programs
- Trades related programs
- Trades equipment

Health FTEs

- Other health programs
- Foundation programs (not funded by the Industry Training Authority)
- Health equipment

Your institution's Annual Capital Allowance has been reduced by approximately one third from the amount communicated in the interim budget letter on March 10, 2009. These revised allocations were communicated to institutional Presidents in August 2009.

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As mentioned in the interim budget letter “It will be critical to government’s fiscal plan that institutions operate within funding levels provided. Institutions will be required to manage their consolidated operating budget on a “no deficit” basis and their capital budgets within approved 2009/10 and 2010/11 allocations. Where necessary, strategies are to be developed to ensure these objectives are achieved.” These strategies include deficit management plans and monthly reporting. Institutions impacted by this requirement have already been contacted by the Ministry, and the deficit mitigation process is underway.

Thank you for the feedback which you provided this spring regarding administrative savings initiatives at your institution. The Ministry has summarized the responses received from institutions into a report outlining how the post secondary sector will collectively achieve \$11 million in annual administrative savings and re-direct these savings into post-secondary programming. This summary report has been provided to the Minister of Finance. ALMD will be following up with institutions on the realization and redirection of the administrative savings.

Sincerely,

ORIGINALLY SIGNED BY

Ruth Wittenberg
Assistant Deputy Minister

Attachments

Attachment 1
As at September 1, 2009

BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY
2009/10 - 2011/12 Operating Transfers
and Overall Student FTE Targets

BC Institute of Technology Operating Transfers	2009/10		2010/11		2011/12	
	FTEs	\$	FTEs	\$	FTEs	\$
ALMD FTEs/Operating Grants *	11,689	\$ 112,227,520	11,717	\$ 113,808,774	11,802	\$ 114,983,074
Change from Prior Year	267	\$ 8,691,308	28	\$ 1,581,254	85	\$ 1,174,300
Annual Capital Allowance (ACA) **	-----	\$ 4,007,866	-----	TBD	-----	TBD

* The overall student FTE targets for the ALMD Operating Grant include specific student FTE targets as follows.

** ACA is determined on an annual basis, so is shown as TBD in 2010/11 and 2011/12.

Priority FTE Targets

BC Institute of Technology	FUNS Code	CIP Code	2009/10		2010/11		2011/12	
			Change	Total	Change	Total	Change	Total
RNs, LPNs and RCAs								
Specialty Nursing	NURS	51.1600	-	375	-	375	-	375
BSN - Bachelor of Science in Nursing (4-year)	NURS	51.1601	(102)	185	(102)	83	(77)	6
BSN - Bachelor of Science in Nursing (3-year)	NURS	51.1601	152	219	149	368	112	480
Subtotal			50	779	47	826	35	861
Allied Health								
Medical Radiography Diploma	HLTH	51.0911	8	176	20	196	20	216
Medical Radiography - Foreign	HLTH	51.0911	-	25	-	25	-	25
Radiation Therapy	HLTH	51.0907	-	45	-	45	-	45
Sonography	HLTH	51.0910	-	20	4	24	24	48
Medical Laboratory Technology	HLTH	51.1004	38	168	21	189	6	195
Medical Laboratory Technology - Foreign	HLTH	51.1004	-	-	-	-	-	-
Prosthetics and Orthotics	HLTH	51.2307	-	-	-	-	-	-
Occupational Health	HLTH	51.1618	-	-	-	-	-	-
Advan. Medical Imaging (incl. Echocard.)	HLTH	51.0911	-	52	-	52	-	52
Nuclear Medicine	HLTH	51.0905	-	-	-	-	-	-
Biomedical Electronics	HLTH	14.0501	-	-	-	-	-	-
Cardiology Technician	HLTH	51.0901	-	-	-	-	-	-
Cytogenetics	HLTH	51.1010	-	-	-	-	-	-
Electrophysiology & Cardiovascular Tech.	HLTH	51.0901	-	-	-	-	-	-
Health Care Management	HLTH	51.0701	-	-	-	-	-	-
Non-targeted Allied Health			-	355	-	355	-	355
Subtotal			46	841	45	886	50	936
TOTAL			96	1,620	92	1,712	85	1,797
Developmental (targets are to be maintained or increased)								
Developmental Programs	DEV	53.0102 32.0109 32.0101	-	321	-	321	-	321
TOTAL			-	321	-	321	-	321
Skills Development								
Joinery	TRDI		-	32	(32)	-	-	-
Carpentry	TRDI		-	32	(32)	-	-	-
TOTAL			-	64	(64)	-	-	-
Total Priority FTE Targets			96	2,005	28	2,033	85	2,118

Attachment 2
As at September 1, 2009
British Columbia Institute of Technology
2009/10 to 2011/12 Operating Transfers and Student FTE Targets

Operating Grants

	Original 2009/10 Allocations		2009/10 Budget Allocations			
	Operating Transfer	Change in \$ over prior year	Variance from 08/09 Budget Letter amounts	Adjusted Operating Transfer	Change in Adj. Operating Transfer	% Change in Adj. Operating Transfer
2008/09	\$ 103,536,212		\$ -	\$ 103,536,212		
2009/10	\$ 109,019,198	\$ 5,482,986	\$ 3,208,322	\$ 112,227,520	\$ 8,691,308	8.4%
2010/11	\$ 111,129,952	\$ 2,110,754	\$ 2,678,822	\$ 113,808,774	\$ 1,581,254	1.4%
2011/12	\$ 111,129,952	*1 \$ -	\$ 3,853,122	\$ 114,983,074	\$ 1,174,300	1.0%

*1 The 2011/12 starting base budget is held constant at 2010/11 levels.

FTEs

	2009/10	2010/11	2011/12
FTEs			
2008/09 Planned	164	107	-
Growth Added (Removed)	103	(79)	85
Net Growth	267	28	85

2009/10 Budget Letter *2

	2009/10			2010/11			2011/12		
	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$	FTEs	\$/FTE	\$
Base	11,422		\$ 103,536,212	11,689		\$ 112,227,520	11,717		\$ 113,808,774
General Growth									
Previously Planned	155	\$ 7,200	\$ 1,116,000	-		\$ -	-		\$ -
Growth Added	16	\$ 7,200	\$ 115,200						
Skills - one-time *3	-		\$ -	(64)	\$ 5,250	\$ (336,000)	-		\$ -
Nursing / Health	121	\$ 12,255	\$ 1,482,800	92	\$ 13,842	\$ 1,273,500	85	\$ 13,815	\$ 1,174,300
Nursing / Health one-time *3	(25)	\$ 7,200	\$ (180,000)	-		\$ -	-		\$ -
Negotiating Framework			\$ 3,516,186			\$ 624,354			\$ -
College Pension			\$ 13,400			\$ 19,400			\$ -
Budget Adjustment			\$ 2,627,722						
Change	267		\$ 8,691,308	28		\$ 1,581,254	85		\$ 1,174,300
Total	11,689		\$ 112,227,520	11,717		\$ 113,808,774	11,802		\$ 114,983,074
% Growth	2.3%		8.4%	0.2%		1.4%	0.7%		1.0%

Additional Detail

Health

	2009/10	2010/11	2011/12
BSN (4 year)	(102) \$ 12,700 \$ (1,295,400)	(102) \$ 12,700 \$ (1,295,400)	(77) \$ 12,700 \$ (977,900)
BSN (3 year)	152 \$ 13,600 \$ 2,067,200	149 \$ 13,600 \$ 2,026,400	112 \$ 13,600 \$ 1,523,200
Med Rad Tech Diploma	8 \$ 12,700 \$ 101,600	20 \$ 12,700 \$ 254,000	20 \$ 12,700 \$ 254,000
Med Lab Tech	38 \$ 11,300 \$ 429,400	21 \$ 11,300 \$ 237,300	6 \$ 11,300 \$ 67,800
Med Rad Tech Diploma - Foreign	25 \$ 7,200 \$ 180,000		
Med Rad Tech Diploma - Foreign (2008/09 one-time converted to base)	(25) \$ 7,200 \$ (180,000)		
Sonography		4 \$ 12,800 \$ 51,200	24 \$ 12,800 \$ 307,200
Sub-total	96 \$ 13,571 \$ 1,302,800	92 \$ 13,842 \$ 1,273,500	85 \$ 13,815 \$ 1,174,300

Skills

Joinery	-16 \$ 4,050 \$ (64,800)
Joinery	-16 \$ 6,750 \$ (108,000)
Carpentry	-32 \$ 5,100 \$ (163,200)
Sub-total	-64 \$ 5,250 \$ (336,000)

*2 Operating grants are based on student FTEs x \$/FTE provided by ALMD for each program plus the additional funding provided for non-program related issues.

*3 One-time Skills and Nursing/Health seats added in 2008/09 were maintained in 2009/10. To be removed in 2010/11.